

SRVALYNC SL-REMINDER® MODULE

Overview

If you have a need to periodically reminder you of actions to be taken based on certain conditions occurring in your SRVAlync data, use **SL-Reminder**.

SL-Reminder is a module for **SRVAlync** that conducts automatic analyses of your **SRVAlync** database on the days and times specified by you. It then “pops-up” a reminder screen showing the results of the analyses. You set the reminder for the time and days you wish it to activate.

The example below shows a reminder configuration that lists overdue invoices and invoices that have not as yet been printed and submitted to the customer. **NOTE: Your SL-Reminder may be of a different configuration than the one illustrated, but the use of the module will be the same as described below.**

Reminder for 3/3/2007

There are 3 Overdue Invoices

Invoice No.	Invoice Date	Balance	Task No.	Client Name
10003A	8/5/2004	\$380.00	042213-01	All Land Engineering
10004	10/31/2006	\$350.00	060002-01	Alison, Genders and Smith P.C.
11011	1/6/2007	\$601.00	042212-01	AAA Title Closers

There are 23 Unbilled Invoices

Invoice No.	Task No.	Task Date	Client Name
-01	-01	1/11/2007	All Land Engineering
070101-01	070101-01	1/11/2007	All Land Engineering
070101-01	070101	1/12/2007	AAA Title Closers
070101-02	070101	1/12/2007	AAA Title Closers
070102-01	070102-01	1/11/2007	All Land Engineering

Print Turn Sound OFF Close

In addition, you can to print a copy of the results as an action “tickler” as shown below:

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Reminder for 3/1/2007

There are 3 Overdue Invoices

Invoice No.   Invoice Date   Balance   Task No.   Client Name
=====
10003A       8/5/2004     $380.00   042213-01  All Land Engineering
10004        10/31/2006   $350.00   060002-01  Alison, Genders and Smith P.C.
11011        1/6/2007     $601.00   042212-01  AAA Title Closers

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Invoice No.   Task No.   Task Date   Client Name
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-01           -01        1/11/2007   All Land Engineering
070101-01    070101-01  1/11/2007   All Land Engineering
070101-01    070101     1/12/2007   AAA Title Closers
070101-02    070101     1/12/2007   AAA Title Closers
070102-01    070102-01  1/11/2007   All Land Engineering
070103-01    070103     1/12/2007   AAA Title Closers
070103-01    070103-01  1/11/2007   All Land Engineering
070103-02    070103     1/12/2007   AAA Title Closers
070103-02    070103-02  1/11/2007   All Land Engineering
070103-03    070103     1/12/2007   AAA Title Closers
10005        060003-01  7/24/2006   All Land Engineering
10006        060004-01  7/25/2006   Crawford Mortgage Company
10007        060005-01  7/25/2006   Crawford Mortgage Company
10008        060006-01  8/27/2006   Crawford Mortgage Company
10009        060006-02  8/27/2006   Fiberboard Construction Company
11001        042224-01  7/29/2004   Glenn Electric
11002        042225-01  7/29/2004   Marian Lompock
11003        042227-01  7/29/2004   Embassy S...g Center
    
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SL-Reminder may be configured to accomplish a wide variety of analyses and reporting depending on your requirements. Please call DataLync for detailed information.

Using SL-Reminder

Your Windows Task Scheduler will activate **SL-Reminder** automatically. The Reminder window will appear automatically with the current day’s status.

The “Chime” Sound

When the **SL-Reminder** window appears, a low “reminder chime” will sound every 30 seconds or so. The reminder chime may be turned off without closing the **SL-Reminder** window by clicking on the [Turn Sound OFF] button. The button will then read [Turn Sound ON] and clicking it will turn on the sound back on.

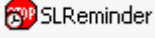
Printing the Reminder

The information shown in the **SL-Reminder** window may be printed by selecting the **[Print]** button. You will see the normal Windows “**Print**” dialog box you are used to allowing you to print the report.

Closing the Reminder

The **SL-Reminder** window may be closed by clicking the **[Close]** button or by clicking on the **[X]** at the top right of the **SL-Reminder** window. **SL-Reminder** will close and re-activate at the next scheduled time.

Manually Activating SL-Reminder

You may manually run **SL-Reminder** at any time by clicking on the  item in your **Start-Programs** Datalync folder.